

**TEEN PREGNANCY  
TARGETED CASE MANAGEMENT  
REQUEST FOR PROPOSALS  
SFY 2011**



**Kansas Department of Health & Environment  
Bureau of Family Health  
Children & Families Section  
Curtis State Office Building  
1000 SW Jackson, Suite 220  
Topeka, Kansas 66612-1274**

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## **1.0 General Information**

### **1.1 Introduction**

This application guidance is to inform potential applicants of the availability of funds to implement Teen Pregnancy Targeted Case Management (TPTCM) services at the community level.

### **1.2 Purpose**

The purpose of the TPTCM is to provide comprehensive case management services to pregnant and/or parenting adolescents in Kansas communities with priority to communities with greater numbers of adolescent Medicaid recipients. The project's goals are to reduce negative consequences of teenage pregnancy for Medicaid-enrolled teens and their children, to increase levels of self-sufficiency and goal-directedness relating to their own futures and that of their children, and to delay subsequent childbearing until completion of goals related to basic education/training or they reach 21 years of age.

This initiative addresses risk factors relating to teen pregnancy such as socioeconomic disadvantage, poor educational and employment opportunities, and lack of social support.

### **1.3 Funding and Grant Period**

- 1.3.1 Fiscal Year 2011 State General Funds in the amount of \$199,113 are available for this program.
- 1.3.2 The grant period will be March 1, 2011 to June 30, 2011. Approximately four (4) grants will be awarded. Continuation of grant funding for additional fiscal years will be contingent on the local project meeting its outcome goals and complying with all contract and administrative requirements.
- 1.3.3 Beginning SFY 2012, applicants and grantees will complete the Aid-To-Local Grant application process ([http://www.kdheks.gov/doc\\_lib/index.html](http://www.kdheks.gov/doc_lib/index.html)) for the TPTCM grant.
- 1.3.4 There is no match required for this grant; however, a match is encouraged.

### **1.4 Eligible Applicants**

This is a competitive grant application process. It is the intent of KDHE to award contracts so that services are available in all areas of the State that meet the criteria eligibility.

- \* Organizations with documented experience and capacity to provide Targeted Case Management services as described within the application guidelines are invited to submit applications.
- \* Organizations with not-for-profit status are eligible to apply.
- \*. Not eligible to apply:

- a. Organizations that intend to use grant moneys for political purposes.
- b. Organizations that intend to sub-grant the funds.

## 2.0 Grant Requirements

### 2.1 General Requirements for Abstract

The following is an outline of project requirements and a guide for development of the grant application:

#### 2.1.1 Cover Page Grant Request Information:

- Grant Project: Teen Pregnancy Targeted Case Management, ID 2640650
- County or Organization making request
- Director
- Grant allocation amount requesting:
- Targeted population and Number to be served:
- Prefix, First and Last Name of Contact Person
- Telephone and Email of Contact
- Address
- Project Name
- Additional Staff to Receive Correspondences and their contact information.

#### 2.1.2 Abbreviated Project Narrative

The abbreviated project narrative will be a clear and concise description of your project. The abbreviated project narrative must be double-spaced, formatted to 8"x11" (letter size) pages with 1" or larger margins on top, bottom, and both sides, and a font Times New Roman, not less than 12 point. All pages, charts, figures and tables must be numbered. The Project Narrative is not to exceed ten single-sided pages (attachments are not included in this count).

The abbreviated project narrative must contain the following:

- **Eligibility of the grant applicant.**
- **Needs Statement:** Describe the need for services in the proposed geographical service area. The proposed project must be based on community need.
  - Identify the target population to be served.
  - Provide data for the target population (pregnant, postnatal, Medicaid enrolled teens).
  - Other data may be provided: births to mothers with less than 12 years of education, adoption, abortion, teen pregnancy rates, multiparous, birth spacing less than 18 months, teen pregnancies, Hispanic birth rates, and/or Black infant mortality rates.
- **Process:**
  - Four outcomes to be accomplished with the grant: 1) program participants will delay the birth of their second child until after completion of their basic education or vocational goals as measured by case management reports 2)

100% of pregnant teens participating in the program will receive adequate prenatal care, as measured by the Kansas Prenatal Care Index, at entry into the program, and 3) 100% of program participants and their children will participate in well child (preventive) health programs as measured by immunization records and Kan-Be-Healthy/EPSTD schedules and 4) 100% of teen parents will have demonstrated adequate parenting capacity at exit from the program as measured by case management reports of absence of confirmed Child Protection Services report because of the parent's abusive action or neglect 5) Additional goals may be added.

- Provide TPTCM services that provide comprehensive pregnancy support
  - Describe how the community will be aware of the services
  - Integrate the community into the project
  - How adoption will be addressed
  - Develop a method for recruiting, selecting and training case managers and the target population participants.
  - Develop strong education programs with emphasis on the eight life domains (Daily Living, Education/Training, Employment, Financial, Health, Key Relationships, Parenting, and Empowerment).
  - Incorporate targeted population into the decision making and feedback on the project.
  - Describe how an advisory group will be convened to reflect the community and will provide advice regarding program direction
- **Assurances:** The following are project assurances that are to be addressed by the grant applicant:
    - Nondiscrimination, including 45 CFR Part 87.
    - Cultural competence
    - Services will not be duplicated or supplanted with TPTCM funds.
    - Grantee will attend annual training workshop provided by KDHE.
    - Information provided through the TPTCM program will be medically accurate.
    - TPTCM funds will not be sub-granted.
    - Grant money will not be used for political purposes.
    - Data forms will be submitted in a timely manner as requested.
    - Budget information will be submitted in a timely manner using Aid-To-Local guidelines [http://www.kdheks.gov/doc\\_lib/index.html](http://www.kdheks.gov/doc_lib/index.html)

#### 2.1.3 Budget

The budget will provide a general description of how the proposed budget supports the administrative and programmatic activities necessary to manage the program and accomplish the proposed objectives. Attach a budget and budget justification.

### 3.0 Technical Assistance

Technical assistance for potential grantees will be available through February 15, 2011. Contact the program manager: Jane Stueve at [jstueve@kdheks.gov](mailto:jstueve@kdheks.gov) or 785-296-1308.

## **4.0 Application Submission**

4.1.1 Applications must be received by KDHE, Topeka, **By 4 P.M., FRIDAY, FEBRUARY 18, 2011.**

4.1.2 Applications may be hand delivered or mailed to:

Kansas Department of Health and Environment  
Children and Families Section, Attn: Jane Stueve  
1000 SW Jackson, Suite 220  
Topeka, Kansas 66612-1274

4.1.3 Applicants must respond by submitting all information requested in this guidance in the format requested. Failure to submit as requested will be deemed sufficient cause for disqualification of the application from further consideration.

## **5.0 Grant Awards**

5.0.1 Approval Decision of TPTCM grant awards will be made by March 1, 2011.